

GDD Review Team

Effective : 01-Jan-07

Purpose:

The proposal is:

- Create an additional Review Team to support GDD Development

Background:

The GDD Review team is a new model that: a) works in tandem with the GSMP work group/BRG model and b) becomes more open allowing for participation from outside of the staff GDD team into the development process.

The goal of the GDD Review Team is to ensure consistent quality entry of all definitions added to the GS1 Global Data Dictionary. This includes definitions related to Classes, Attributes, Associations, Code Lists, and Code Values as well as the Business Terms. The GDD Review Team is not intended to question business requirements or messages. The definitions are only to be checked for clarity, completeness and harmonization with the existing body of work in the GDD. All decisions will be made within the appropriate BRG.

Rationale:

What is in scope?

- A team will be formed to review all recommended additions / modifications to the definitions of attributes, Classes and Associations, Code lists, Code Values and Business Terms within the GDD. This includes all of the work underway by all Business Requirements Groups (BRGs) and Work Groups that affect the GDD (In this way, the GDD development will play a pivotal role in maintaining consistency across BRG's and Work Groups).
- Any current member of GSMP can be invited to join this team.
- The team will use a set of GS1 Definition Specifications to ensure that the definitions and attribute names meet the minimum specifications for content, consistency and meet all approved GS1 Modeling Conventions
- Individual team members may be assigned to actively work on individual GDD Fast Track calls to ensure that Fast Tracked Attributes conform to GS1 Definition Specifications

What is out of Scope?

- Team members may not question business requirements (this should be done at the BRG)
- The team will not create new definitions. Recommendations for an alternative or revised definition can be made by the GDD Review Team; these are then passed back to the BRG or Work Group for their review. No definition can be approved for entry into the GDD until both the BRG / Work Group and the GDD Review Team agree

Who's involved?

- GS1 Modeling Team
- Standing GSMP Members (including; MO representatives)

Process:

- Each BRG / Work Group will propose to create/modify definitions as part of the normal Business Requirements Analysis Design Document (BRAD) and the Business Solution Document (BSD) creation process
- During the Modeling Peer Review of the BRAD or BSD, the GDD Review Team will be reviewing only proposed/modified GDD entries
- It is the responsibility of the Modeller assigned to the project to provide the necessary information to the GDD Review Team
- After a predetermined and well communicated review time, all feedback will be collected
- If there are no recommended changes, the draft GDD entry will be added to the GDD
- If there are recommendations for change, the recommended draft changes will be presented by the assigned Modeller to the BRG/Work Group for review and a revised definition will be requested
- Once created, the revised definition will be reviewed by the GDD Review Team and the review will begin again
- If the GDD Review Team and the BRG/Work Group cannot reach agreement on a particular term, the issue will be escalated to the Board Committee for Standards Architecture Sub-Team or Process Sub Group as appropriate
- The new / modified GDD entry will be added to the GDD after formal approval (eballot) by the BRG or Work Group and be included as part of the next release of the standard